



**Plastics | SA**

***NB: Dates are subject to change***

2021 Scheduled Learnerships  
NQF 2 – NQF5

## *Plastics Manufacturing NQF 2*

<b>Learning Programme (Merseta Skills Programme Registration No.)</b>	<b>Days</b>	<b>Credits</b>	<b>Dates</b>
<b>Develop Portfolio of Evidence (SP0372/09-17)</b>	2	6	3-4 Feb
<b>Apply Study and Learning Techniques</b>	1	3	5 Feb
<b>Workplace Safety (SP0133/07-17)</b>	2	8	3-4 Mar
<b>Financial Principles</b>	3	9	20-22 Apr
<b>Applied Workplace Mathematics (SP0368/09-17)</b>	4	15	4-7 May
<b>Machine Construction (SP0082/06-17)</b>	5	30	7-11 Jun
<b>Fundamentals of Written Communication</b>	4	24	23-26 Aug
<b>Identify and Process Waste</b>	1	4	6 Sep
<b>Principles of Quality (SP0081/06-17)</b>	2	20	7-8 Sep
<b>Understand and Deal with HIV/AIDS</b>	1	3	9 Sep

### ***Plastics Manufacturing NQF 3***

<b>Learning Programme (Merseta Skills Programme Registration No.)</b>	<b>Days</b>	<b>Credits</b>	<b>Dates</b>
<b>Develop Learning Strategies (SP0374/09-17)</b>	1	3	8 Mar
<b>Control Expenditures (SP0083/06-17)</b>	3	12	9-11 March
<b>Essentials of Written Communication</b>	4	18	6-9 Apr
<b>Use Mathematics to Solve Workplace Problems (SP0358/09-17)</b>	3	6	4-6 May
<b>Basic Raw Materials (SP0110/07-17)</b>	3	12	8-10 Jun
<b>Machine Operations (SP0080/06-17)</b>	5	18	22-25 Jun
<b>Apply Safety, Health, Environmental and Quality Assurance (SHEQ) Procedures and Systems (SP0111/07-17)</b>	3	14	6-8 Jul
<b>Resolving Conflict in Diverse Environment (SP0079/06-17)</b>	3	16	3-5 Aug
<b>Produce Word Processing Documents for Business</b>	2	5	7-8 Sep
<b>Utilize Organisational Policies and Procedures</b>	1	6	9 Sep
<b>Capture Data Electronically (Keyboard skills)</b>	1	4	13 Oct
<b>Time Management</b>	1	3	10 Nov

**Plastics Manufacturing NQF 4**

<b>Learning Programme (Merseta Skills Programme Registration No.)</b>	<b>Days</b>	<b>Credits</b>	<b>Dates</b>
<b>Undertake Factory Performance Calculations</b>	2	15	20-21 Apr
<b>Maintain &amp; Monitor SHEQ Systems &amp; Procedures (SP0117/07-17)</b>	2	9	12-13 May
<b>Advanced Raw Materials (includes sample kit and text books) (SP0077/06-17)</b>	5	22	8-12 Feb; 3-7 May
<b>Essential Workplace Statistics (SP0360/09-17)</b>	3	15	7-9 Jul
<b>Effective Written Communication</b>	2	11	5-6 Jul
<b>Analyse and Present Information</b>	2	21	17-18 Aug
<b>Injection Moulding Machine Settings</b>	9	30	20-23 Sep(Theory), 4-8 Oct (Practical)
<b>Manage Team Performance (SP0076/06-17)</b>	2	14	1-2 Nov
<b>Read and Interpret Drawings (SP0119/07-17)</b>	2	12	3-4 Nov
<b>Develop and Control a Sectional Budget (SP0114/07-17)</b>	2	11	16-17 Nov

## ***Production Technology NQF 2***

<b>Learning Programme (Merseta Skills Programme Registration No.)</b>	<b>Days</b>	<b>Credits</b>	<b>Dates</b>
<b>Production Control</b>	4	31	3-4 Feb
<b>Production Tools and Equipment</b>	2	15	16-17 Mar
<b>Production Workplace Safety</b>	2	13	18-19 Mar
<b>Production Workplace Calculations</b>	4	13	7-10 Jun
<b>Communication in a Production Environment</b>	4	20	19-22 Jul
<b>Production Quality</b>	2	25	17-18 Aug
<b>Production Control</b>	4	31	6-9 Sep
<b>Understand and Deal with HIV/AIDS</b>	1	3	10 Sep

### *Production Technology NQF 3*

<b>Learning Programme (Merseta Skills Programme Registration No.)</b>	<b>Days</b>	<b>Credits</b>	<b>Dates</b>
<b>Workplace Calculations</b>	4	18	17 -20 May
<b>Apply SHEQ Procedures and Systems</b>	3	14	7-9 Jun
<b>Interpretation of Texts</b>	2	10	12-13 Jul
<b>Working in a Team</b>	2	18	14-15 Jul
<b>Production Equipment Operations</b>	5	36	16-20 Aug
<b>First Line Maintenance</b>	3	14	20-22 Sep
<b>Production Logistics and Support</b>	3	15	25-27 Oct

*Production Technology NQF 4*

<b>Learning Programme (Merseta Skills Programme Registration No.)</b>	<b>Days</b>	<b>Credits</b>	<b>Dates</b>
<b>Statistical Analysis</b>	2	12	06-08 Apr
<b>Communication in a Second Language</b>	1	20	03 May
<b>Project Budget and Financial Calculations</b>	2	12	04-05 May
<b>Written Communication</b>	5	29	31 May -04 Jun
<b>Production Co-ordination</b>	3	23	28-30 Jun
<b>Productivity and Quality Improvement</b>	3	16	02-04 Aug
<b>Production Scheduling</b>	3	22	06-08 Sep
<b>Production SHEQ 4</b>	2	16	11-12 Oct

## ***Manufacturing and Assembly Operations Supervision NQF 4***

<b>Learning Programme (Merseta Skills Programme Registration No.)</b>	<b>Days</b>	<b>Credits</b>	<b>Dates</b>
<b>Supervisory Management - Phase 1: Effective Planning (SP0375/09-17) [includes Exam presentation day]</b>	4	37	8-10 Feb   5-7 Jul
<b>Supervisory Management - Phase 2: Effective Communication (SP0483/10-17) [includes Second Language Assessment]</b>	4	40	8-11 Mar   16-19 Aug
<b>Operations Supervision - Phase 3: Effective Workplace Calculations (SP0584/11-17)</b>	3	24	12-14 Apr   6-8 Sep
<b>Operations Supervision - Phase 4: Effective Workplace Performance (SP0583/11-17)</b>	3	35	17-19 May   4-6 Oct
<b>Operations Supervision - Phase 5: Effective Industrial Relations (SP0581/11-17)</b>	3	25	9-11 Jun   8-10 Nov



**Generic Management -Generic Manufacturing NQF 5**

<b>Learning Programme (Merseta Skills Programme Registration No.)</b>	<b>Days</b>	<b>Credits</b>	<b>Dates</b>
<b>Phase 1: Workforce Management</b>	3 Days	31	20-22 Jan ; 25-27 Jan
<b>Phase 2: Workplace Operations, Change Management and Communication</b>	3 Days	32	1-3 Feb ;15-17 Feb
<b>Phase 3: Workplace Risk, Coaching and Knowledge Management</b>	3 Days	30	2-4 Mar ; 23-25 Mar
<b>Phase 4: Workplace Project Management and Finances</b>	4 Days	34	6-8 Apr; 19-21 Apr
<b>Setting Plastics Production Equipment 3 (SP0093/07-17)</b>	3 Days	34	10-12 May; 24-26 May