

ACTION PLAN TO IMPROVE PRODUCTIVITY

Duration:	1 day
Target:	Operator level and below
Prerequisite:	Basic Literacy and Numeracy [ABET 4]
NQF Info:	NQF Level 1
Qualification:	Towards the National Certificate in Plastics Manufacturing on NQF Level 2
Credits:	3
Certification:	merSETA-accredited Plastics SA Certification

Unit Standard

- Frame and implement an individual action plan to improve productivity within an organisational unit (14445, 3 credits – Elective)

Objective of Learning Programme

People credited with this unit standard are able to explain how individual actions affect the productivity of an organisational unit and to frame and implement an individual action plan to optimise productivity within that unit.

Outcomes

At the end of the learning programme, learners will be able to:

- Demonstrate understanding how individual actions affect the productivity of an organisational unit
- Identify opportunities to optimise productivity improvement in my unit
- Frame an individual activity plan to improve productivity

Contents

- Define productivity
- Factors influencing productivity
- Develop an action plan

Assessment and Certification

- Workplace Experience Assignments to be submitted within two weeks following training.
- A Plastics|SA Certificate of Competence is issued to successful candidates.
- Relevant credits may be awarded to successful learners upon merSETA due-approval process.